



We Build Futures

Neshaminy School District

Administrative Offices • 2250 Langhorne-Yardley Road • Langhorne, PA 19047

August, 2017

Dear Parents and Guardians,

Neshaminy School District is proud to continue the Middle School 1:1 Technology Initiative for all middle school students for the 2017--2018 school year. We will continue with the iPad program for grades 6 and 7, and will be moving to Chromebooks for grades 5 and 8.

Purpose

The purpose of this initiative is to integrate technology seamlessly into the curriculum. This letter (and attached documents) contains some very important information and forms about the program. This includes a Technology Fee for the device, the Neshaminy iPad/Chromebook pledge, information about distribution, and the repair process. **Please remember when filling out your information to include your child student ID on each submission of the forms.**

iPAD/Chromebook Insurance/Technology Fee

The district will be providing device insurance coverage for all students assigned an iPad/Chromebook to use in school and at home as an instructional tool. As with any instructional material, there will be a small annual technology usage fee of \$30.00 per student with a max of \$90.00 per household. Detailed information is included in the attached documents.

Distribution

For incoming 5th & 8th grade students, Chromebooks will be distributed in mid-September upon receipt of all required paperwork. For incoming 6th & 7th grade students, iPads will also be distributed to your child in mid-September upon receipt of all required paperwork. Distribution information for all grades can be found on school websites and will be announced through emails and other means.

Needed Repairs

If there are any needed repairs throughout the school year, your child should report to the school Library Media Specialist or Building Technician. They will assist your child in troubleshooting problems. If the iPad/Chromebook needs repairs that cannot be completed at school, they will be sent to a repair facility.

Deadlines

Forms and fees can be dropped off at Carl Sandburg MS during normal business hours beginning Wednesday, August 23, 2017. **ALL** Forms and fees will be due August 31, 2017. Please note that no devices can be distributed to students until all appropriate paperwork and fees are completed and submitted.

Please review the attached documents carefully. For more information, please visit the technology website at <http://www.neshaminy.org/site/Default.aspx?PageID=30916>. If you have further questions or concerns, please send an email to coordinator@neshaminy.k12.pa.us.

Neshaminy School District Annual Technology Fee Agreement

In order to prepare students for the 21st century and be competitive in their future workplace, Neshaminy School District student's educational experience will now include an iPad for Grades 6th and 7th and a Chromebook for Grades 5th and 8th as a digital tool for learning.

Technology Fee Coverage

- A required nonrefundable fee of \$30 will be collected annually to help offset repairs. The annual technology Fee is \$30.00 per device, with a family maximum of \$90.00 for multiple students.
- The Technology Fee does not cover lost or stolen iPad.
- Neshaminy School District will supply ONE incident per year in the event of a device is damaged. Additional incidents will cost the student/parent the full value of the device.
 - iPad - \$249.00
 - Chromebook - \$298.00
- Any damages that occur to district-owned equipment due to the student's negligence will result in the financial accountability on the part of the student.
- Parents will need to pay the Technology Fee through the school that your child attends at orientation before your student is allowed to take the iPad/Chromebook off of school premises.
- If students or parents wish to carry their own additional personal insurance to protect the device in cases of theft, loss, or accidental damage, they should consult their insurance agent for details about their personal coverage of the device. Most insurance companies will require a rider for electronics and only provide so much coverage and generally a higher deductible.
- The annual technology fee affords students the opportunity to use the device at school and at home. This fee is like any other Instructional Material fee that allows a student to use resources that the district provides for learning.
- Free and Reduced students will not pay any fee, but proper paper work must be in place to be exempt.
- The Technology Fee does not cover lost items such as protective cases and cables. Lost items such as cases and cables will be charged the actual replacement cost.
 - Cases - \$35.00
 - Power Adaptors - \$30.00
- By declining, or opting out, of the benefits for participation in the program, your child will not be able to use the device off district property. Your child will still have the same educational opportunities of using the technology during the school day.
- In the event of an incident, any applicable charges must be paid before a replacement device is issued.

Incident Reporting Procedures

All claims for accidental damage/loss/theft/fire and maintenance must be reported to the Library Media Specialist. In cases of theft/fire or loss, students or parents must file a police or fire report and submit a copy of the report before the device can be replaced.

Misuse/Neglect

- The assigned student, parent, will report damage resulting from negligence or intentional misuse to the principal's office--whether the damage was during or outside of the school day. A parent conference will be held to review the incident and the resulting discipline and charges will be assessed. Please keep in mind that the technology fee specifically states that it does not cover intentional misuse or negligence.
- Negligent damage should be the remote exception. This type of damage is not limited to the screen, but impacts multiple internal and external areas of the device. **Examples of negligent damage may include but are not limited to, writing on the screen, scratches/etching on the screen or causing, and obvious signs of heavy impact from throwing the device.** This action includes the repair or retail replacement cost (not less than \$300.00) of the device paid for by the parent.

Fee Payment Processing

The payment of the technology fee and completion of this agreement will allow your child to be issued an iPad or Chromebook as a personal learning device in school and/or at home. Students will be expected to complete assignments requiring the use of technology at school and in their home. Internet access is not required for at home assignments that would be graded. Cash or a money order may be used to pay the annual fee at your student's school. All other forms of payment are to be made using the district site: <https://www.schoolcafe.com/>.

Technology Update

Information on changes to 1:1 middle school student devices
Fall 2017

Neshaminy will be changing the technology for incoming students in 5th and 8th grade. For the 2017-2018 school year they will receive new Dell Chromebooks.

Students entering 6th and 7th grade will keep their existing iPads for the 2017-2018 school year. These students will also receive Chromebooks in future years.

The district believes this change in device will allow students to learn on different platforms and allow for diversity in the use of technology.

With this change we want to make sure that parents know what to expect with the change in this device, and offer resources to help your child at home.

The Chromebook is an internet device built on the Google platform. It offers highly collaborative and individually differentiated methods of completing classroom assignments, as well as tools for teachers to monitor individual and team progress on projects and measure student success.

Students will continue to use Canvas as the primary means getting their assignments and completing projects using the device. Writing is a primary skill in everyday lessons, and the Chromebooks keyboard will make it easier for students to create text. The Chromebook is also a touch device, however, so the familiarity of a touch screen similar to the iPad will ease the transition.

Applications, now called Extensions, will be delivered in the same secure manner as on the iPad. All approved applications will be delivered on a custom portal page or from a Chrome Web Store page specifically created for Neshaminy students.

Please review the device being given to your student:

Intel Celeron N3060 Processor
4GB Memory and 32GB SSD
11.6" HD IPS 16:9 (1366 x 768) Touch with Corning®
Gorilla® Glass NBT
1 Combo headphone/microphone jack
1 USD Card Reader
2 USB 3.1 Gen 1
1 Full Size HDMI
Black Touch LCD Cover
Height: 20.75 mm (0.82") x Width: 303.8 mm (11.96") x Depth: 207.9 mm (8.18")
Weight: 1.43 kg (3.16 lbs)



A bag will also be given to the student. The bag pictured below is a drop-in sleeve. The Chromebook will be labeled with your student's name on the device and the bag. **These are NOT TO BE REMOVED. Any identifiable markings on the device or case that is removed will result in disciplinary action.**



NESHAMINY TECHNOLOGY FEE PAYMENT



Printed Student Name: _____ Grade: _____

Payment Method: (choose one) No Personal Checks will be accepted

_____ Cash \$30.00

_____ Money Order \$30.00--Made payable to the Neshaminy School District

_____ We have selected SchoolCafe to process our payment, my transaction # is _____

1:1 SCHOOL DEVICE STUDENT PLEDGE FOR NESHAMINY SCHOOL DISTRICT

I know that I will be issued a school device each year, and I want it to be well maintained. Therefore, I will follow the guidelines for care of my school device.

1. I understand that I must pay the annual Technology Fee of \$30.
2. I will never leave my device unattended.
3. I will never loan my device to other individuals.
4. I will know where my device is at all times.
5. I will arrive each day with my device fully charged.
6. I will protect the screen from scratches.
7. I will keep food and beverages away from my device since they may cause damage to it.
8. I will not disassemble or try to repair any part of my device or authorize any outside repairs. These could void the warranty.
9. I will protect my device by storing it in the protective case provided by the District.
10. I will not leave my device in a parked car.
11. I will not place unapproved decorations (stickers, markers, etc.) on the device.
12. I will not take off, destroy, markup any identifiable information that is attached to the device or case.
13. I understand that my device is subject to inspection at any time without notice and that it remains the property of Neshaminy School District.
14. I will follow Neshaminy School District's Acceptable Use Policy (AUP) and guidelines when using technology devices (Board Policy #811, which can be found on the District website).
15. I will use the district-provided technology resources for educational purposes only.
16. I will file a police report in case of theft.
17. I will be responsible for all damage or loss caused by neglect or abuse.
18. I agree to return the device, power cords, and case in good condition immediately upon request by the District.
19. I agree to pay for the replacement parts for the following in the event any of these items are lost, stolen, or damaged: Chromebook/iPad Case (\$35.00), Chromebook/iPad Power Adaptor (\$30.00).
20. I will return the device issued to me at the end of each school year. If I withdraw, am suspended or expelled, or terminate enrollment for any reason, I will return the school issued device on the date of termination.
21. I agree to pay the replacement cost of the District-issued device if I fail to return it at the end of the school year or upon termination of enrollment. I understand that failure to return the device subjects me to criminal prosecution or civil liability and may result in a theft report being filed with local police authorities.

I have reviewed the Appropriate Use Policy (AUP) and have completed the Appropriate Use Agreement. My Signature and payment of the annual technology fee indicate that I understand and will abide by the policies and procedures of the Neshaminy School District relating to personal learning devices and technology use. I will work with my child to assist them in abiding by the policies and procedures of the Neshaminy School District relating to personal learning devices and technology use.

Student Name (Please Print): _____

Student Signature: _____ Date: _____

Parent Name (Please Print): _____

Parent Signature: _____ Date: _____